**CTSO Advisor**

**Electronic Report Form 2012-2013**

**Directions for use:**

Please submit this as an *email attachment* to the CTE Office (to Diane Storm by designated due dates)

**CTSO : ­­\_\_\_\_DECA\_\_\_\_\_\_\_\_\_\_\_\_\_ BUILIDNG LOCATION: \_Everett High School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please mark the date of this report:

Report Due Dates:

 December 7, 2012  March 8, 2013 X June 14, 2013

The following is a log outlining the duties spent by the CTSO Advisor:

| **Advisor's Name:** | **David Marques** |
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| **Date Worked** | **# of Students Participating** | **Work Performed**  |
| 9-25-2012 | 3 | DECA Officer Meeting - 1st chance to start planning with existing officers. |
| 10-2-2012 | 15 | First DECA general meeting. Supervision |
| 10-11-2012 | 13 | DECA General Meeting - supervision.  |
| 10-18-2012 | 12 | DECA General Meeting - supervision. |
| 10-30-2012 | 15 | DECA General Meeting - supervision. |
| 11-8-2012 | 18 | DECA General Meeting - supervision. |
| 11-29-2012 | 11 | DECA General Meeting - supervision. |
| 10-9-2012 | 3 | DECA Officer Meeting to plan General Meeting (10-11-12) |
| 10-16-2012 | 3 | DECA Officer Meeting to plan General Meeting (10-18-12) |
| 10-28-2012 | 3 | DECA Officer Meeting to plan General Meeting (10-30-12) |
| 11-6-2012 | 3 | DECA Officer Meeting to plan General Meeting (11-8-12) |
| 11-27-2012 | 4 | DECA Officer Meeting to plan General Meeting (11-29-12) |
| 10-5-2012 | 8  | Worked Concessions stand at Homecoming FB Game |
| 10-25-2012 | 6 | Worked Concessions stand at home FB game |
| 11-10-2012 | 5 | WRLC student planning Meeting (Review Details) |
| 11-15-2012 | 5 | Western Region Leadership Conference - Chaperone |
| 11-16-2012 | 5 | Western Region Leadership Conference - Chaperone |
| 11-17-2012 | 5 | Western Region Leadership Conference - Chaperone |
| 11-18-2012 | 5 | Western Region Leadership Conference - Chaperone |
| 12-4-2012 | 4 | DECA Officer Meeting to plan General Meeting (12-6-12) |
| 12-6-2012 | 12 | DECA General Meeting - supervision. |
| 12-13-2012 | 10 | DECA General Meeting - supervision. |
| 1-3-13 | 10 | Area competition Practice Night |
| 1-9-13 | 13 | Area Conference - Ran 3 events & Chaperone |
| 1-15-13 | 20 | Everett Silvertips Chuck a Puck Fundraiser |
| 1-22-13 | 4 | DECA Officer Meeting to plan General Meeting (1-24-13) |
| 1-24-13 | 9 | DECA General Meeting - supervision. |
| 1-29-13 | 5 | DECA Officer Meeting to plan General Meeting (1-29-13) |
| 1-31-13 | 12 | DECA General Meeting - supervision. |
| 2-5-13 | 5 | DECA Officer Meeting to plan General Meeting (2-7-13) |
| 2-7-13 | 13 | DECA General Meeting - supervision. |
| 2-19-13 | 5 | Safeway Takeover Meeting @ Broadway Safeway |
| 2-21-13 | 7 | State Competition - Testing Afternoon |
| 2-26-13 | 8 | State Conference Practice Night - Supervised |
| 2-27-13 | 20 | Everett Silvertips Chuck a Puck Fundraiser |
| 3-7-13 | 7 | DECA State Conference - Chaperone |
| 3-8-13 | 7 | DECA State Conference - Chaperone |
| 3-9-13 | 7 | DECA State Conference - Chaperone |
| 3-12-13 | 3 | DECA Officer Meeting to plan General Meeting (3-14-13) |
| 3-14-13 | 8 | Advisor - General DECA meeting & visit from Safeway |
| 3-18-13 | 5 | Safeway Takeover Planning Meeting & Work Day |
| 3-19-13 | 5 | Safeway Takeover Planning Meeting & Work Day |
| 3-21-13 | 5 | Safeway Takeover Planning Meeting & Work Day |
| 3-23-13 | 30 | Safeway Takeover - Chaperone and Organizer |
| 3-28-13 | 8 | DECA General Meeting - Supervision |
| 4-18-13 | 5 | Mariner’s Pro Sports Career Day- Attended presentations by the Seattle Mariners organization. |
| 4-11-13 | 4 | DECA Officer Planning 2013-2014 Meeting |
| 4-30-13 | 4 | DECA Officer Planning 2013-2014 Meeting |
| 5-2-13 | 4 | DECA Officer Planning 2013-2014 Meeting |
| 5-9-13 | 4 | DECA Officer Planning 2013-2014 Meeting |
| 5-14-13 | 4 | DECA Officer Meeting to plan General Meeting (5-30-13) |
| 5-16-13 | 8 | DECA General Meeting - Supervision |
| 5-30-13 | 10 | End of the Year Student Celebration – chaperone/planning |
| 5-30-13 | 10 | CTSO Celebration Night at JHS – Chaperone/planning |
| 6-7-13 | 10 | Campus Day Fundraiser – Sold Water, ice cream, pizza, speed pitch machine |
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***Please make sure that you keep an electronic copy of the report for your records and forward a copy to Diane Storm by the due date above.***